**Community Engagement Advisory Network (CEAN) Member Reflection Tool –For Committee Leads**

This tool is for Committee Leads or CEAN Liaisons who would like to do a self-evaluation of their impact and contributions to a committee or project. This is not a mandatory tool, but something to assess the impact a CEAN member has and inform continued development of the advisor role on the committee. The questions below are a guideline and can be adapted as you see fit. It is recommended that you use this tool in conjunction with the CEAN self-reflection tool. If you have questions or require any support, please get in touch with [ce@vch.ca](mailto:ce@vch.ca).

Committee Name:

Name of Committee Liaison:       Name of CEAN Member:

Date:

|  |  |
| --- | --- |
| What do you feel the committee/project is hoping to accomplish by having a CEAN member involved? | Include patient/family perspective in planning and decision making  Encourage members of the project/committee to always consider the patient/family voice throughout its work  Make better decisions with the help of patient/family advisors  Other (include specific examples where advisor voice is needed): |
| In your opinion, has the committee achieved what it hoped to accomplish by having a CEAN member involved? | 1  2  3 4  5  Not at all Somewhat Yes  achieved completely |
| Do you feel the participation of the CEAN member has had an impact? | Not really  Somewhat  Highly Impactful  Other: |
| What are some examples of the impact that CEAN members have had on the committee? |  |
| Name three specific strategies that you have used to successfully integrate the CEAN member into the committee |  |
| How engaged is the CEAN member on the committee? | 1  2  3  4  5  Not at all Somewhat Very  Engaged Engaged |
| If very engaged, what do you think contributed to the CEAN member feeling that way? |  |
| If they are not very engaged, what do you think could help them become more engaged? |  |
| Share examples of good experiences with having a CEAN member on the committee? |  |
| Share any examples in which a CEAN member could have reacted or responded in a more productive manner? |  |
| Share suggestions for improvement regarding CEANs on your committee? |  |
| Overall, how do you feel about involving advisors on the committee? | 1  2  3  4  5  Not good Okay Very good |
| Additional Questions: |  |
| Other Comments: |  |

Thank you for filling out this survey.